

NEW MichiCANS Training Registration Process

Lead administration: It is the responsibility of individual PIHPs and CMHSPs to ensure contracted providers, Certified Community Behavioral Health Centers, and/or Designated Collaborating Organizations (DCO), that will be using the MichiCANS, are informed and included in this training plan.

If you are attempting to register for a MichiCANS training session that occurs prior to April 1, please do so by visiting the Praed Foundation TCOM Training Platform at [Tcomtraining.com](https://tcomtraining.com)

Detailed instructions on how to register an account and access training is below.

Registration for any MichiCANS sessions occurring April 1 and beyond, can be located at: [MI CBC MichiCANS](#) Or via the following QR code:



In the catalog, you will find a list of upcoming training sessions. To register for a session, click on "Go to Event" for the training you wish to attend. This page includes important details such as training dates/times, learning objectives, and trainer biographies. You can choose to register using an existing Zoom account or by providing an email address. If you have any questions or trouble registering, please feel free to contact us at MICBC@PCG.org.

Please note: All MichiCANS certification exams, initial and annual, will continue to be accessed and taken via the TCOM training platform at [Tcomtraining.com](https://tcomtraining.com). Support related to accessing certification exams can be found at support@tcomtraining.com

Questions about the MichiCANS can be submitted to: MDHHS-MichiCANS@michigan.gov

A separate communication will be sent to those interested in MichiCANS Leadership Training. As a reminder, MichiCANS Leadership Training is intended for leaders and other staff who (1) are interested in learning about the overview of the TCOM philosophy and MichiCANS tool but (2) will not complete or rate the tool. The Leadership Training is not intended for supervisors who oversee staff that will be completing the MichiCANS tool.

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Rather, this training is appropriate for leadership, utilization management team members, and administrative staff who would like foundational knowledge about the tool. There will be a different method for registering for this training and information will follow.

Please follow the steps below to create an account on the Praed Foundation training platform:

Creating an account:

1. Go to the site: TCOMTraining.com to register for an account
2. Fill out the required fields and click "Sign up now." You will find a guide below to walk you through this process or you can watch this video.
3. Be sure to confirm your email address within the system to receive notifications from the system. The Zoom links/event details will not be sent unless you have confirmed your email. After your account has been created, you will be able to register for Michigan TCOM Orientation and MichiCANS Overview training.

Registering for training:

1. Log into the online training platform: TCOMTraining.com
2. Hover over TRAINING on the top toolbar then click EVENTS.
3. Click on the Event Michigan TCOM Orientation. (You must attend a Michigan TCOM Orientation PRIOR to the MichiCANS Overview)
4. Click REGISTER next to the date you would like to attend.
5. Go Back to the Event list.
6. Click on the Event MichiCANS Overview on the list. (You must attend a Michigan TCOM Orientation PRIOR to the MichiCANS Overview)
7. Click REGISTER next to the date you would like to attend.
- 8. Be sure to confirm your email address within the system in order to receive notifications from the system. The Zoom links will not be sent unless you have confirmed your email.**

If you need ANY support with setting up your account or registering for an event, please reach out to the support team at: livetraining@TCOMTraining.com

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TCOM Training Registration- General

NEW USER REGISTRATION

1. Enter <https://www.tcomtraining.com> into your browser.
2. Click the "Sign Up" link above the login field.
3. Input the following *required* information:
 - First Name
 - Last Name
 - Email
 - Password
 - Country
 - Region
 - Agency (Type your agency name in and it will pre-populate as you type)
4. Complete the "I'm not a robot" verification and click "Sign Up Now."

*If you are having trouble registering, please ensure each required field has been completed and verify the **Technical Requirements** below.

Browser Capability:

Compatible browsers to the online TCOM Training platform include:

- Google Chrome
- Mozilla Firefox
- Safari
- Microsoft Edge

Server Whitelists:

To receive emails and updates from the training site, contact your IT department to add the following domains.

- .schoox.com
- .tcomtraining.com