

# **LOCUS** Initial

## Level Of Care Utilization System

### 1) Initial Training Online- detailed instructions attached

Go to <u>American Association for Community Psychiatry</u> to register and complete this training.

Under the heading "Our Work" click on Education and Training.

You'll need to Log In to the learning management system.

Create new account using your work email and C00060drfcalcs in the company field ID

Once you've entered all registration information, an automatic email from 'AACP' will be sent to the email address you entered. NOTE: If you do not see this automatic email in your inbox, please check your SPAM folder.

Please confirm your email account by selecting the link included in the email.

Select 'continue' on the webpage stating that your account registration has been confirmed.

You will be taken to the LOCUS training certification dashboard. Select Go to Course to enter LOCUS training for the first time. (Note: after you've initiated this course, the LOCUS Certification Training will show as an 'in progress' course on this dashboard, and you can resume course content by selecting the link under 'in progress' courses).

You may be enrolled and provided the LOCUS and CAFAS trainings. If completing this training to enroll in the LOCUS training, you do not need to complete the CAFAS webinar.

#### 2) MCCMH LOCUS Session:

You **MUST** register for the MCCMH training through the Training Department within **60 days** of the online training completion. Registration Prerequisite: You must present your certificate of completion from the Deerfield Solutions online training if you are taking the LOCUS for the first time.

LOCUS INITIAL REGISTRATION TO REGISTER, PLEASE USE THE REGISTRATION LINK ON THE <u>TRAINING WEBSITE</u> Approved for 3.0 SW CE hrs

approved provider # MiCEC-0038

2/11/25 3/13/25 4/14/25 5/13/25 6/11/25 7/10/25 8/12/25 9/17/25 10/16/25 11/18/25 12/11/25

All training dates below are IN– PERSON from 9:00a-1:00p

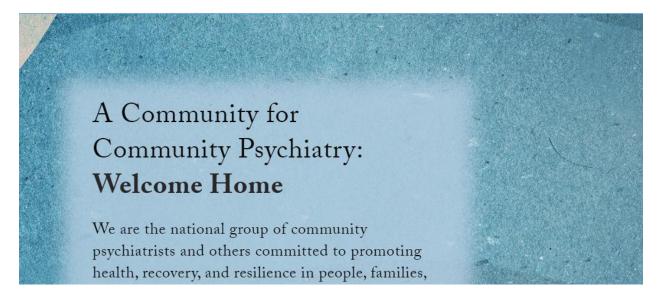
WHERE: MCCMH West Training Office 6555 15 Mile Rd, Sterling Heights, MI 48312

#### How-To: Access Deerfield LOCUS Training (Prerequisite to LOCUS Initial)

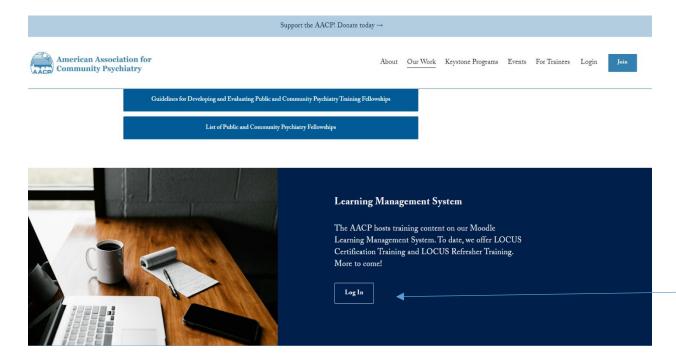
Follow the link: American Association for Community Psychiatry

Hover over Our Work until a drop down appears. Click Education and Training.

Soogle Forms 📋 personal 🏯 Education & Trainin 🔤 My d	courses   aacp			
Support the AACP! Donate today $\rightarrow$				
About	Our Work Keystone Programs	Events For Trainees	Login Join	



Scroll about half-way down and **click log** in to the LMS.



American Association of of Community Psychiatrists	
Username or email Password Log in	
Lost password? Is this your first time here?	
For full access to this site, you first need to create an account.	
Cookies must be enabled in your browser <b>@</b> Powered by Moodle Workplace	If you continue browsing this w

Create new account using your work email and C00060drfcalcs in the company field ID

Once you've entered all registration information, an automatic email from 'AACP' will be sent to the company email address you entered. NOTE: If you do not see this automatic email in your inbox, please check your SPAM folder.

Please confirm your email account by selecting the link included in the email.

Select 'continue' on the webpage stating that your account registration has been confirmed.

You will be taken to the LOCUS training certification dashboard. Select Go to Course to enter LOCUS training for the first time. (Note: after you've initiated this course, the LOCUS Certification Training will show as an 'in progress' course on this dashboard, and you can resume course content by selecting the link under 'in progress' courses).

Register for the MCCMH LOCUS Initial Training by using the link to the MCCMH Training Website below. You MUST attach the Deerfield Certificate of Completion to your registration request for approval.

Training Opportunities – MCCMH