



September 25, 2024

Traci Smith
Chief Executive Officer

Dear Prospective Bidder,

BOARD OF DIRECTORS

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Macomb County Community Mental Health (MCCMH) is inviting responses to a Request for Proposal (RFP) for Licensed Specialized Residential Services (SRS).

Please be as concise and succinct as possible with your bid documents. Your submission should provide enough information to fully describe your agency and its operations. If possible, please limit your submission to no more than fifty (50) pages.

All proposals will be evaluated with reference to the following criteria:

- The Bidders experience, expertise and staffing for the related services.
- The Bidders history of compliance with rules and regulations including those of the Office of Recipient Rights.
- General Requirements.

Enclosed are:

1. RFP
2. Cover Letter
3. Provider Profile Application
4. Attachment C ORR
5. Reimbursement Schedule



The MCCMH Board reserves the right to reject all bids, to waive or not to waive defects, informalities, or irregularities in bids or bidding procedures, and to accept any bid even though not the lowest in price or highest in scoring.

Bidders must provide acknowledgment or disclaimer of any relationship between the Bidder's principal officers and board members and any member of MCCMH (to include staff employees, board members, and principal Directors). Disclosure must also be made regarding the Bidder's relationship, if any, with any member of the Macomb County Board of Commissioners or any Macomb County Department Head.

The input and preferences of individuals served may be a significant factor in consideration and scoring of proposals received.

MCCMH Mission Statement

Macomb County Community Mental Health, guided by the values, strengths, and informed choices of the people we serve, provides quality services which promote recovery, community participation, self-sufficiency, and independence.

ase be advised that ALL information submitted in response to the public Request for Proposals may be divulged under the provisions of the Freedom of Information Act (FOIA). Confidential or proprietary information cannot be shielded from disclosure under the FOIA requirements for a public bid process.

MCCMH will hold a voluntary Bidder's meeting on **October 3, 2024, at 10:30AM** for all interested Bidders. The meeting will held be in person and will also have a virtual option available via Teams meeting. To receive a link to the Teams meeting, please email networkoperations@mccmh.net and include Bidders Meeting Request in the subject line of your email. The meeting location will be at the MCCMH Administration building located at,

Macomb County CMH
19800 Hall Road
Clinton Twp., MI 48038

Please submit an electronic submission by emailing your bid to networkoperations@mccmh.net and/or provide the bid on a flash drive mailed to or delivered to the MCCMH administrative office. Proposals must be submitted by **12:00PM, Wednesday, October 23, 2024.**

Macomb County CMH Attention: Network Operations Division
19800 Hall Road
Clinton Twp., MI 48038

Proposals received after the deadline will be rejected without consideration. Please note, time for delivery if using standard mail should be considered.

If you have any questions or wish to obtain a proposal packet, please visit our website at www.mccmh.net then select "Provider Resources" then "Current Partnership Opportunities" or contact the MCCMH Network Operations Division via email at networkoperations@mccmh.net.

Sincerely,

Cristina Mosella

Cristina Mosella, MSA, BSW
Chief Network Officer