



**MACOMB  
COUNTY**  
COMMUNITY MENTAL HEALTH

MCCMH Administration  
19800 Hall Road  
Clinton Township, MI 48038

855-99-MCCMH  
info@mccmh.net  
www.mccmh.net

September 17, 2024

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Dear Prospective Bidder,

Macomb County Community Mental Health (MCCMH) is inviting responses to a Request for Proposal (RFP) for Music, Art, Recreational, and Massage Therapies.

Please be as concise and succinct as possible with your bid documents. Your submission should provide enough information to fully describe your agency and its operations. If possible, please limit your submission to no more than fifty (50) pages.

All proposals will be evaluated with reference to the following criteria:

- The Bidders experience, expertise and staffing for the related services.
- The Bidders history of compliance with rules and regulations including those of the Office of Recipient Rights.
- General Requirements.

Enclosed are:

1. RFP
2. Cover Letter
3. Provider Profile Application
4. Attachment C ORR
5. Reimbursement Schedule

The MCCMH Board reserves the right to reject all bids, to waive or not to waive defects, informalities, or irregularities in bids or bidding procedures, and to accept any bid even though not the lowest in price or highest in scoring.

Bidders must provide acknowledgment or disclaimer of any relationship between the Bidder's principal officers and board members and any member of MCCMH (to include staff employees, board members, and principal Directors). Disclosure must also be made regarding the Bidder's relationship, if any, with any member of the Macomb County Board of Commissioners or any Macomb County Department Head.

The input and preferences of individuals served may be a significant factor in consideration and scoring of proposals received.



*Please be advised that ALL information submitted in response to the public Request for Proposals may be divulged under the provisions of the Freedom of Information Act (FOIA). Confidential or proprietary information cannot be shielded from disclosure under the FOIA requirements for a public bid process.*

MCCMH will hold a voluntary Bidder's meeting on **September 30, 2024, at 9:00AM** for all interested Bidders. The meeting will held be in person and will also have a virtual option available via Teams meeting. To receive a link to the Teams meeting, please email [networkoperations@mccmh.net](mailto:networkoperations@mccmh.net) and include Bidders Meeting Request in the subject line of your email. The meeting location will be at the MCCMH Administration building located at,

Macomb County CMH  
19800 Hall Road  
Clinton Twp., MI 48038

Please submit an electronic submission by emailing your bid to [networkoperations@mccmh.net](mailto:networkoperations@mccmh.net) and/or provide the bid on a flash drive mailed to or delivered to the MCCMH administrative office. Proposals must be submitted by **12:00PM, Tuesday, October 15, 2024**.

Macomb County CMH Attention: Network Operations Division  
19800 Hall Road  
Clinton Twp., MI 48038

**Proposals received after the deadline will be rejected without consideration.** Please note, time for delivery if using standard mail should be considered.

If you have any questions or wish to obtain a proposal packet, please visit us on the web at [www.mccmh.net](http://www.mccmh.net) then select "Provider Resources" then "Current Partnership Opportunities" or contact the MCCMHS' Network Operations Division via email at [networkoperations@mccmh.net](mailto:networkoperations@mccmh.net).

Sincerely,

*Cristina Mosella*

Cristina Mosella, MSA, BSW  
Chief Network Officer