

# MACOMB COUNTY COMMUNITY MENTAL HEALTH NOTICE OF IMPLEMENTATION OF MCO POLICY

**DATE:** April 28, 2017

**TO:** MCCMH Staff; Direct Operated and Contract Network Service Providers

**FROM:** Kimberly Cope  
Policy/Legal Compliance Coordinator

**RE:** MCCMH MCO New Policy and Policy Revisions

Brief description of revisions:

MCCMH MCO Policy 1-001, "Overview: Compliance Program/ Code of Ethics"	<p><u>Standards</u></p> <ul style="list-style-type: none"> <li>V.H.3. Added language to inform applicable Managed Care Organization about potential compliance concern or FWA impacting the organization.</li> </ul>
MCCMH MCO Policy 10-001, "Adoption of Macomb County Personnel Policies" (MCCMH Employees Only)	<p><u>General</u></p> <p>Updated to reflect the most current version promulgated by HRLR.</p>
MCCMH MCO Policy 10-005, "Criminal Records Check of Employees/ Independent Contractors" (MCCMH Employees Only)	<p><u>General</u></p> <p>Updated references regarding Deputy Director to Chief of Staff.</p>
MCCMH MCO Policy 10-015, "Retention and Disposal of Non-Clinical Records" (MCCMH Employees Only)	<p><u>Standards</u></p> <ul style="list-style-type: none"> <li>V.E.1.-4. New language addressing Training Records V.F. Formerly V.E.</li> </ul>
MCCMH MCO Policy 6-002, "Release of Confidential Consumer Information – Substance Use Disorder Treatment"	<p><u>General</u></p> <p>Exhibits A and B were updated to comply with the 42 CFR Part 2 Final Rule effective March 21, 2017.</p> <p><u>Exhibit A</u></p> <p>Updated contact information to report violations of federal substance use confidentiality laws.</p> <p><u>Exhibit B</u></p> <ul style="list-style-type: none"> <li>Updated Re-disclosure Notice</li> </ul>

Brief Description of New Policy:

<p>MCCMH MCO Policy 2-030, "Trauma/ Trauma Informed Services"</p>	<p><u>General</u>          Establish the standards and procedures for of the Macomb County Community Mental Health Board with respect to the development and support of a trauma-informed system that ensures the availability of trauma-specific services for all populations served by MCCMH.</p>
<p>MCCMH MCO Policy 10-034, "Social Media Guidelines"          (MCCMH Employees Only)</p>	<p><u>General</u>          Establish the standards for "Appropriate Use" of social media by Macomb County Community Mental Health (MCCMH) administrators, management, and Workforce Members for or on behalf of MCCMH using MCCMH Hardware and Systems for or on behalf of MCCMH during working hours, or the use of personal social media during working hours.</p>

MCCMH Policies may be accessed directly from the [MCCMH internet website](#), by clicking on "MCCMH Policies."

Questions regarding these policy revisions may be made to Kimberly Cope by phone: (586) 954-9821; or by email: [kimberly.cope@mccmh.net](mailto:kimberly.cope@mccmh.net).

This notice is being sent electronically to all MCCMH providers. Please note that it is the responsibility of the receiving party to view the policy updates, to become knowledgeable of policy content, to disseminate information to appropriate staff within your agency and to ensure staff compliance.