



COMMUNITY MENTAL HEALTH ADMINISTRATION

22550 Hall Road ♦ Clinton Township, MI 48036
PHONE: 586-469-5275 FAX: 586-469-7674
www.mccmh.net

Mark A. Hackel
County Executive

Date: February 7, 2018

John L. Kinch
Executive Director

To: Macomb County Community Mental Health Workforce Members
(administrative and directly-operated network providers)
MCCMH Board Contracted Organizational Network Provider Workforce
Members

BOARD OF DIRECTORS

Kathy D. Vosburg
Chairperson

From: Kimberly Cope, ^{VC} MCCMH Corporate Compliance Officer

Joan Flynn
Vice-Chairperson

Re: Due Process Notice for Reduction, Termination or Suspension of Non-Medicaid Services

Linda K. Busch
Secretary-Treasurer

Please be reminded that during an authorization period, services must be provided to consumers unless or until a consumer receives a due process notice that reduces, terminates, or suspends services during that authorization period. Additionally, please be reminded that the reduction, suspension, or termination of non-Medicaid services is not effective until 30 days from the date on the due process notice.

Marilyn Brown
Louis J. Burdi
Nick Ciaramitaro
Susan Doherty
Barry J. Gross, D.O.
Phil Kraft
Brian Negovan
Christopher M. O'Connell, D.O.
Selena M. Schmidt

The MCCMH Executive Directive 1/ 2018, effective February 1, 2018 (the "Phase 4 General Fund Executive Directive"), replaced the previous General Fund Executive Directive. However, it does not create an exception to the due process requirements or provide a substitution for the proper legal notice that a consumer is entitled to receive prior to any reduction, termination, or suspension of services during an authorization period.



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In sum, providers must comply with both the General Fund Executive Directive and all standard due process requirements. This means that services must continue unless or until a consumer receives written notice that services are being reduced, suspended or terminated as a result of the General Fund Executive Directive. The written notice for general fund services must provide the consumer with 30 days advance notice of the change, during which time all properly authorized services must continue until either the end of the authorization period or the end of the notification period, whichever occurs sooner.



MEMBER

For additional information regarding due process requirements for non-Medicaid services, please refer to MCCMH MCO Policy 4-020, "Medicaid and Non-Medicaid Notice of Adverse Benefit Determination (Advance & Adequate); Notice of Appeal Rights".