



COMMUNITY MENTAL HEALTH ADMINISTRATION

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COMPLIANCE ALERT

Date: November 7, 2016

To: Macomb County Community Mental Health Workforce Employees and
Contracted Service Providers
(via email)

From: Kimberly Cope, Corporate Compliance Officer

RE: Proper Usage of T2038 and T2039SE Housing Assistance Codes

Please be advised that **ALL** MCCMH network providers must, at all times, comply with the Michigan Medicaid Provider Manual (MPM), MCCMH MCO policy, executive directives, compliance alerts, applicable law, rules, and regulations. Providers should be knowledgeable of the full text found in the Michigan Medicaid Provider Manual for any service provided and comply with all requirements.

Additionally, contracted service providers must comply with the Specialty Services Contract requirements which includes complying with the requirements and service descriptions contained in the most current version of the Michigan Medicaid Provider Manual.

Housing Assistance is a Medicaid covered service if it meets the criteria in the Michigan Medicaid Provider Manual. See the current Behavioral Health and Intellectual and Developmental Disability Supports and Services chapter, Section 17.3.F.

Providers may only submit claims for housing assistance if they meet the MPM documentation standards and other stated requirements for this service. Failure to adhere to Medicaid standards may result in contract sanctions. As a reminder, the following requirements are mandatory for housing assistance claims:

MPM 17.3.F. Requirements (p.133):

1. "Housing assistance is assistance with **short-term, interim, or one-time-only** expenses for beneficiaries **transitioning** from restrictive settings and homelessness into more independent, integrated living arrangements **while in the process of securing other benefits or public programs that will become available** to assume these obligations and provide needed assistance."



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2. "Additional Criteria:

- a) The beneficiary must have in his individual plan of service a goal of independent living, and either live in a home/apartment that he/she owns, rents, or leases; or be in the process of transitioning to such a setting; **and**
- b) Documentation of the beneficiaries control (i.e. beneficiary-signed lease, rental agreement, deed) of his living arrangement in the individual plan of service; **and**
- c) Documentation of efforts (e.g. the person is on a waiting list) under way to secure other benefits, such as SSI or public programs (e.g. governmental rental assistance, community housing initiatives and/or home ownership programs) so when these become available they will assume these obligations and provide the needed assistance."

Therefore, it is expected that the following requirements will be satisfied and documented when the housing assistance code is utilized:

1. It is a short-term, interim, or one-time-only expense; and
2. The beneficiary is transitioning to a more independent, integrated setting; and
3. The beneficiary is in the process of securing housing assistance benefits; and
4. There is a reasonable expectation that the housing assistance benefits will become available for the beneficiary to assume the housing obligations; and
5. The individual plan of service must include a goal of independent living; and
6. The beneficiary must either live in a home/apartment that he/she owns, rents, or leases; or be in the process of transitioning to such a setting; and
7. The individual plan of service must document the beneficiary's control of the living arrangement; and
8. The individual plan of service and progress notes must document efforts to secure housing assistance benefits; and
9. The effort to obtain housing assistance benefits must result in the beneficiary receiving housing assistance thereby allowing the beneficiary to assume the housing obligation.