



Three-Year Accreditation

**CARF**  
**Survey Report**  
**for**  
**Macomb County**  
**Community**  
**Mental Health**

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**CARF INTERNATIONAL**  
6951 East Southpoint Road  
Tucson, AZ 85756 USA  
Toll-free 888 281 6531  
Tel/TTY 520 325 1044  
Fax 520 318 1129

**CARF-CCAC**  
1730 Rhode Island Avenue, NW, Suite 410  
Washington, DC 20036 USA  
Toll-free 866 888 1122  
Tel 202 587 5001  
Fax 202 587 5009

**CARF CANADA**  
10665 Jasper Avenue, Suite 760  
Edmonton, AB T5J 3S9 CANADA  
Toll-free 877 434 5444  
Tel 780 429 2538  
Fax 780 426 7274



**Three-Year Accreditation**

**Organization**

Macomb County Community Mental Health  
22550 Hall Road  
Clinton Township, MI 48036

**Organizational Leadership**

John Kinch  
Executive Director

Lou Burdi  
Chair, MCCMH Board

Keith Hoffman, LMSW  
Director, Business Management

**Survey Dates**

June 16-18, 2014

**Survey Team**

Kathy M. Smith, M.B.A., PHR, Administrative Surveyor

Karen Lau, PA-C, Program Surveyor

Darrell Allman, LICSW, DCSW, Program Surveyor

**Programs/Services Surveyed**

- Assertive Community Treatment: Mental Health (Adults)
- Assessment and Referral: Integrated DD/Mental Health (Adults)
- Assessment and Referral: Integrated DD/Mental Health (Children and Adolescents)
- Assessment and Referral: Mental Health (Adults)
- Assessment and Referral: Mental Health (Children and Adolescents)
- Assessment and Referral: Psychosocial Rehabilitation (Adults)
- Assessment and Referral: Psychosocial Rehabilitation (Children and Adolescents)
- Case Management/Services Coordination: Mental Health (Adults)
- Case Management/Services Coordination: Mental Health (Children and Adolescents)
- Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)
- Case Management/Services Coordination: Psychosocial Rehabilitation (Children and Adolescents)
- Community Integration: Psychosocial Rehabilitation (Adults)
- Crisis and Information Call Centers: Integrated DD/Mental Health (Adults)
- Crisis and Information Call Centers: Integrated DD/Mental Health (Children and Adolescents)
- Crisis and Information Call Centers: Mental Health (Adults)
- Crisis and Information Call Centers: Mental Health (Children and Adolescents)
- Crisis Intervention: Mental Health (Adults)

Crisis Intervention: Mental Health (Children and Adolescents)  
Outpatient Treatment: Mental Health (Adults)  
Outpatient Treatment: Mental Health (Children and Adolescents)

*Governance Standards Applied*

## **Previous Survey**

May 18-20, 2011

Three-Year Accreditation

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## **Survey Outcome**

**Three-Year Accreditation**

**Expiration: June 2017**

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# **SURVEY SUMMARY**

**Macomb County Community Mental Health has strengths in many areas.**

- Macomb County Community Mental Health is supported by leadership, board members, and staff who are diverse, knowledgeable, and dedicated to the success of the organization and the consumers they serve. The tenure of service to the organization of so many members of both the board and leadership define the outstanding services provided to the community.
- All the buildings are attractive, accessible, and appear to provide an exceptional professional environment in which to work, learn, and share. As the organization continues to grow, it is constantly seeking new areas to accommodate the many consumers who need its services.
- The board continues to provide guidance and insight. It is active in all aspects of the organization and an active part of the appeals process for consumer rights, allowing consumers to present to the board instead of conducting a paper review. Its continued dedication of personal time is outstanding and worthy of recognition.
- The organization continues to enhance its services using technology. In fact, it is setting examples for other community health organizations to follow. Staff members have both iPad® and iPhone® devices for use in the field, which allows for direct documentation of interactions and their plans with consumers.
- The organization continues to receive excellent reports from the state of Michigan in all areas of oversight. The organization has scored 100 percent on several state audits.
- At every level of the organization, staff members were professional in their interactions.

- The organization continues to establish a presence in the communities it serves through the visibility of its website, brochures, newsletter, and community involvement of its personnel. It is very proactive in the ever-changing world of healthcare.
- The staff is caring, competent, and enthusiastic about the organization's mission and the delivery of services that truly make a difference in consumers' lives.
- Consumers praised the staff members for their care and treatment and are extremely satisfied with the quality of services they receive. Consumer comments included, "They really help me tremendously. My child went from nonverbal to verbal and now can tell what she wants," "They are the best, they go beyond their work," "The staff is amazing. I can't say enough good things about them," and "I have found people that make me comfortable. They are perfect."
- The organization's sites are respected and accepted in the community. They are safe and beautifully maintained. One location has a vegetable garden area that helps support the organization's Integrated Health Care Initiative.
- Staff members are committed to providing positive behavior supports for consumers who demonstrate challenging behaviors. The staff members are clearly committed to positive outcomes and demonstrate compassion and commitment to high quality services.
- Staff members are recognized for listening and supporting consumers' communicated needs, preferences, and abilities.
- The organization has developed excellent working and collaborative relationships in the community that benefit persons served. There is coordination of care for the service users within all aspects of their organizations. There are extensive relationships with the school and court systems.
- The organization is committed to the community and has stayed current with service trends and needs in the area. The community's input and needs are represented through the local Community Advisory Council.
- The crisis and information call center has incorporated an extensive training program for its volunteers. In addition, it provides ongoing activities in the community for survivors of suicide with remembrance stones and quilt works, which allows for community education, awareness, and healing. The liaison with law enforcement agencies, the first responders, helps family members through the process and investigation.
- The assessment and referral team has access to certified language translators and works very hard to provide the best fit for persons served. Challenging cases are reviewed by team members and supervisors.

**Macomb County Community Mental Health should seek improvement in the areas identified by the recommendations in the report. Consultation given does not indicate nonconformance to standards but is offered as a suggestion for further quality improvement.**

On balance, Macomb County Community Mental Health is committed to the accreditation process and the CARF standards. The organization's strengths include strong leadership, dedicated staff members, and an active board. All are committed to the programs that provide needed services to consumers. The organization has improved greatly from the previous survey in areas of documentation, policies, procedures, quality improvement efforts, and strategic planning. It should continue improvements in the areas of providing annual performance reviews for staff and training documentation. The organization continues to be a reliable source in the community for service provision.

Macomb County Community Mental Health has earned a Three-Year Accreditation. The organization is congratulated for its positive efforts in achieving this goal. It is encouraged to continue using CARF standards for ongoing quality improvement in administrative and program services.

## **SECTION 1. ASPIRE TO EXCELLENCE<sup>®</sup>**

### **A. Leadership**

#### **Principle Statement**

CARF-accredited organizations identify leadership that embraces the values of accountability and responsibility to the individual organization's stated mission. The leadership demonstrates corporate social responsibility.

#### **Key Areas Addressed**

- Leadership structure
- Leadership guidance
- Commitment to diversity
- Corporate responsibility
- Corporate compliance

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#### **Recommendations**

There are no recommendations in this area.

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## **B. Governance**

### **Principle Statement**

The governing board should provide effective and ethical governance leadership on behalf of its owners'/stakeholders' interest to ensure that the organization focuses on its purpose and outcomes for persons served, resulting in the organization's long-term success and stability. The board is responsible for ensuring that the organization is managed effectively, efficiently, and ethically by the organization's executive leadership through defined governance accountability mechanisms. These mechanisms include, but are not limited to, an adopted governance framework defined by written governance policies and demonstrated practices; active and timely review of organizational performance and that of the executive leadership; and the demarcation of duties between the board and executive leadership to ensure that organizational strategies, plans, decisions, and actions are delegated to the resource that would best advance the interests and performance of the organization over the long term and manage the organization's inherent risks. The board has additional responsibilities under the domain of public trust, and as such, it understands its corporate responsibility to the organization's employees, providers, suppliers, and the communities it serves.

### **Key Areas Addressed**

- Ethical, active, and accountable governance
  - Board composition, selection, orientation, development, assessment, and succession
  - Board leadership, organizational structure, meeting planning, and management
  - Linkage between governance and executive leadership
  - Corporate and executive leadership performance review and development
  - Executive compensation
- 

### **Recommendations**

There are no recommendations in this area.

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## **C. Strategic Planning**

### **Principle Statement**

CARF-accredited organizations establish a foundation for success through strategic planning focused on taking advantage of strengths and opportunities and addressing weaknesses and threats.

## **Key Areas Addressed**

- Strategic planning considers stakeholder expectations and environmental impacts
  - Written strategic plan sets goals
  - Plan is implemented, shared, and kept relevant
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## **Recommendations**

There are no recommendations in this area.

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## **D. Input from Persons Served and Other Stakeholders**

### **Principle Statement**

CARF-accredited organizations continually focus on the expectations of the persons served and other stakeholders. The standards in this subsection direct the organization's focus to soliciting, collecting, analyzing, and using input from all stakeholders to create services that meet or exceed the expectations of the persons served, the community, and other stakeholders.

### **Key Areas Addressed**

- Ongoing collection of information from a variety of sources
  - Analysis and integration into business practices
  - Leadership response to information collected
- 

### **Recommendations**

There are no recommendations in this area.

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## **E. Legal Requirements**

### **Principle Statement**

CARF-accredited organizations comply with all legal and regulatory requirements.

## **Key Areas Addressed**

- Compliance with all legal/regulatory requirements
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## **Recommendations**

There are no recommendations in this area.

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## **F. Financial Planning and Management**

### **Principle Statement**

CARF-accredited organizations strive to be financially responsible and solvent, conducting fiscal management in a manner that supports their mission, values, and annual performance objectives. Fiscal practices adhere to established accounting principles and business practices. Fiscal management covers daily operational cost management and incorporates plans for long-term solvency.

### **Key Areas Addressed**

- Budget(s) prepared, shared, and reflective of strategic planning
  - Financial results reported/compared to budgeted performance
  - Organization review
  - Fiscal policies and procedures
  - Review of service billing records and fee structure
  - Financial review/audit
  - Safeguarding funds of persons served
- 

## **Recommendations**

### **F.7.a. through F.7.b.(3)**

It is recommended that the organization conduct a review of a representative sampling of records of persons served at least quarterly to document that dates of services coincide with billed episodes of care, determine that bills accurately reflect services provided, and identify necessary corrective action.

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## **G. Risk Management**

### **Principle Statement**

CARF-accredited organizations engage in a coordinated set of activities designed to control threats to their people, property, income, goodwill, and ability to accomplish goals.

### **Key Areas Addressed**

- Identification of loss exposures
  - Development of risk management plan
  - Adequate insurance coverage
- 

### **Recommendations**

There are no recommendations in this area.

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## **H. Health and Safety**

### **Principle Statement**

CARF-accredited organizations maintain healthy, safe, and clean environments that support quality services and minimize risk of harm to persons served, personnel, and other stakeholders.

### **Key Areas Addressed**

- Inspections
- Emergency procedures
- Access to emergency first aid
- Competency of personnel in safety procedures
- Reporting/reviewing critical incidents
- Infection control

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## **Recommendations**

### **H.4.a.(1)**

### **H.4.a.(2)**

### **H.4.b.(3) through H.4.b.(6)**

It is recommended that personnel receive documented competency-based training both on hire and annually in the areas of emergency and evacuation procedures and identification and reporting of critical incidents. The organization has implemented Relias, which is an online training center, and begun the process of requiring all staff to utilize the system. The organization has also developed a crosswalk between the CARF recommended trainings and Relias for future use.

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## **I. Human Resources**

### **Principle Statement**

CARF-accredited organizations demonstrate that they value their human resources. It should be evident that personnel are involved and engaged in the success of the organization and the persons they serve.

### **Key Areas Addressed**

- Adequate staffing
  - Verification of background/credentials
  - Recruitment/retention efforts
  - Personnel skills/characteristics
  - Annual review of job descriptions/performance
  - Policies regarding students/volunteers, if applicable
- 

## **Recommendations**

### **I.6.a.(1) through I.6.b.(5)**

It is recommended that the organization implement performance management that includes job descriptions that are reviewed annually and updated as needed. It is also recommended that performance evaluations for all personnel directly employed by the organization be based on job functions and identified competencies, evident in personnel files, conducted in collaboration with the direct supervisor with evidence of input from the personnel being evaluated, used to assess performance related to objectives established in the last evaluation period, used to establish measurable performance objectives for the next year, and performed annually.

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## **J. Technology**

### **Principle Statement**

CARF-accredited organizations plan for the use of technology to support and advance effective and efficient service and business practices.

### **Key Areas Addressed**

- Written technology and system plan
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### **Recommendations**

There are no recommendations in this area.

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## **K. Rights of Persons Served**

### **Principle Statement**

CARF-accredited organizations protect and promote the rights of all persons served. This commitment guides the delivery of services and ongoing interactions with the persons served.

### **Key Areas Addressed**

- Communication of rights
  - Policies that promote rights
  - Complaint, grievance, and appeals policy
  - Annual review of complaints
- 

### **Recommendations**

There are no recommendations in this area.

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## **L. Accessibility**

### **Principle Statement**

CARF-accredited organizations promote accessibility and the removal of barriers for the persons served and other stakeholders.

## **Key Areas Addressed**

- Written accessibility plan(s)
  - Status report regarding removal of identified barriers
  - Requests for reasonable accommodations
- 

## **Recommendations**

There are no recommendations in this area.

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## **M. Performance Measurement and Management**

### **Principle Statement**

CARF-accredited organizations are committed to continually improving their organizations and service delivery to the persons served. Data are collected and information is used to manage and improve service delivery.

### **Key Areas Addressed**

- Information collection, use, and management
  - Setting and measuring performance indicators
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### **Recommendations**

There are no recommendations in this area.

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## **N. Performance Improvement**

### **Principle Statement**

The dynamic nature of continuous improvement in a CARF-accredited organization sets it apart from other organizations providing similar services. CARF-accredited organizations share and provide the persons served and other interested stakeholders with ongoing information about their actual performance as a business entity and their ability to achieve optimal outcomes for the persons served through their programs and services.

### **Key Areas Addressed**

- Proactive performance improvement
  - Performance information shared with all stakeholders
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### **Recommendations**

There are no recommendations in this area.

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## **SECTION 2. GENERAL PROGRAM STANDARDS**

### **Principle Statement**

For an organization to achieve quality services, the persons served are active participants in the planning, prioritization, implementation, and ongoing evaluation of the services offered. A commitment to quality and the involvement of the persons served span the entire time that the persons served are involved with the organization. The service planning process is individualized, establishing goals and objectives that incorporate the unique strengths, needs, abilities, and preferences of the persons served. The persons served have the opportunity to transition easily through a system of care.

### **A. Program/Service Structure**

#### **Principle Statement**

A fundamental responsibility of the organization is to provide a comprehensive program structure. The staffing is designed to maximize opportunities for the persons served to obtain and participate in the services provided.

#### **Key Areas Addressed**

- Written program plan
- Crisis intervention provided
- Medical consultation
- Services relevant to diversity
- Assistance with advocacy and support groups
- Team composition/duties

- Relevant education
  - Clinical supervision
  - Family participation encouraged
- 

### **Recommendations**

There are no recommendations in this area.

### **Consultation**

- Although clinical supervision is evident, the supervisors each have their own interpretation of the process. It is suggested that a more thorough utilization of CARF language may make the process more uniform.
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## **B. Screening and Access to Services**

### **Principle Statement**

The process of screening and assessment is designed to determine a person's eligibility for services and the organization's ability to provide those services. A person-centered assessment process helps to maximize opportunities for the persons served to gain access to the organization's programs and services. Each person served is actively involved in, and has a significant role in, the assessment process. Assessments are conducted in a manner that identifies the historical and current information of the person served as well as his or her strengths, needs, abilities, and preferences. Assessment data may be gathered through various means including face-to-face contact, telehealth, or written material; and from various sources including the person served, his or her family or significant others, or from external resources.

### **Key Areas Addressed**

- Screening process described in policies and procedures
- Ineligibility for services
- Admission criteria
- Orientation information provided regarding rights, grievances, services, fees, etc.

- Waiting list
  - Primary and ongoing assessments
  - Reassessments
- 

### **Recommendations**

There are no recommendations in this area.

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## **C. Person-Centered Plan**

### **Principle Statement**

Each person served is actively involved in and has a significant role in the person-centered planning process and determining the direction of his or her plan. The person-centered plan contains goals and objectives that incorporate the unique strengths, needs, abilities, and preferences of the person served, as well as identified challenges and potential solutions. The planning process is person-directed and person-centered. The person-centered plan may also be referred to as an individual service plan, treatment plan, or plan of care. In a family-centered program, the plan may be for the family and identified as a family-centered plan.

### **Key Areas Addressed**

- Development of person-centered plan
  - Co-occurring disabilities/disorders
  - Person-centered plan goals and objectives
  - Designated person coordinates services
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### **Recommendations**

There are no recommendations in this area.

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## **D. Transition/Discharge**

### **Principle Statement**

Transition, continuing care, or discharge planning assists the persons served to move from one level of care to another within the organization or to obtain services that are needed but are not available within the organization. The transition process is planned with the active participation of each person served. Transition may include planned discharge, placement on inactive status, movement to a different level of service or intensity of contact, or a re-entry program in a criminal justice system.

The transition plan is a document developed with and for the person served and other interested participants to guide the person served in activities following transition/discharge to support the gains made during program participation. It is prepared with the active participation of person served when he or she moves to another level of care, after-care program, or community-based services. The transition plan is meant to be a plan that the person served uses to identify the support that is needed to prevent a recurrence of symptoms or reduction in functioning. It is expected that the person served receives a copy of the transition plan.

A discharge summary is a clinical document written by the program personnel who are involved in the services provided to the person served and is completed when the person leaves the program (planned or unplanned). It is a document that is intended for the record of the person served and released, with appropriate authorization, to describe the course of services that the program provided and the response by the person served.

Just as the assessment is critical to the success of treatment, the transition services are critical for the support of the individual's ongoing recovery or well-being. The organization proactively attempts to connect the persons served with the receiving service provider and contact the persons served after formal transition or discharge to gather needed information related to their post-discharge status. Discharge information is reviewed to determine the effectiveness of its services and whether additional services were needed.

Transition planning may be included as part of the person-centered plan. The transition plan and/or discharge summary may be a combined document as long as it is clear whether the information relates to transition or pre-discharge planning or identifies the person's discharge or departure from the program.

### **Key Areas Addressed**

- Referral or transition to other services
- Active participation of persons served
- Transition planning at earliest point

- Unplanned discharge referrals
  - Plan addresses strengths, needs, abilities, preferences
  - Follow-up for persons discharged for aggressiveness
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## Recommendations

There are no recommendations in this area.

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## E. Medication Use

### Principle Statement

Medication use is the practice of handling, prescribing, dispensing, and/or administering medications to persons served in response to specific symptoms, behaviors, and conditions for which the use of medications is indicated and deemed efficacious. Medication use may include self administration, or be provided by personnel of the organization or under contract with a licensed individual. Medication use is directed toward maximizing the functioning of the persons served while reducing their specific symptoms and minimizing the impact of side effects.

Medication use includes prescribed or sample medications, and may, when required as part of the treatment regimen, include over-the-counter or alternative medications provided to the person served. Alternative medications can include herbal or mineral supplements, vitamins, homeopathic remedies, hormone therapy, or culturally specific treatments.

Medication control is identified as the process of physically controlling, transporting, storing, and disposing of medications, including those self administered by the person served.

Self administration for adults is the application of a medication (whether by injection, inhalation, oral ingestion, or any other means) by the person served, to his/her body; and may include the organization storing the medication for the person served, or may include staff handing the bottle or blister-pak to the person served, instructing or verbally prompting the person served to take the medication, coaching the person served through the steps to ensure proper adherence, and closely observing the person served self-administering the medication.

Self administration by children or adolescents in a residential setting must be directly supervised by personnel, and standards related to medication use applied.

Dispensing is considered the practice of pharmacy; the process of preparing and delivering a prescribed medication (including samples) that has been packaged or re-packaged and labeled by a physician or pharmacist or other qualified professional licensed to dispense (for later oral ingestion, injection, inhalation, or other means of administration).

Prescribing is evaluating, determining what agent is to be used by and giving direction to a person served (or family/legal guardian), in the preparation and administration of a remedy to be used in the treatment of disease. It includes a verbal or written order, by a qualified professional licensed to prescribe, that details what medication should be given to whom, in what formulation and dose, by what route, when, how frequently, and for what length of time.

## **Key Areas Addressed**

- Individual records of medication
  - Physician review
  - Policies and procedures for prescribing, dispensing, and administering medications
  - Training regarding medications
  - Policies and procedures for safe handling of medication
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## **Recommendations**

There are no recommendations in this area.

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## **F. Nonviolent Practices**

### **Principle Statement**

Programs strive to be learning environments and to support persons served in the development of recovery, resiliency, and wellness. Relationships are central to supporting individuals in recovery and wellness. Programs are challenged to establish quality relationships as a foundation to supporting recovery and wellness. Providers need to be mindful of developing cultures that create healing, healthy and safe environments, and include the following:

- Engagement
- Partnership—power with, not over
- Holistic approaches
- Respect
- Hope
- Self-direction

Programs need to recognize that individuals may require supports to fully benefit from their services. Staff are expected to access or provide those supports wanted and needed by the individual. Supports may include environmental supports, verbal prompts, written expectations, clarity of rules and expectations, or praise and encouragement.

Even with supports, there are times when individuals may show signs of fear, anger, or pain, which may lead to aggression or agitation. Staff members are trained to recognize and respond to these signs through de-escalation, changes to the physical environment, implementation of meaningful and engaging activities, redirection, active listening, etc. On the rare occasions when these interventions are not successful and there is imminent danger of serious harm, seclusion or restraint may be used to ensure safety. Seclusion and restraint are never considered treatment interventions; they are always considered actions of last resort. The use of seclusion and restraint must always be followed by a full review, as part of the process to eliminate the use of these in the future.

The goal is to eliminate the use of seclusion and restraint in behavioral health, as the use of seclusion or restraint creates potential physical and psychological dangers to the persons subject to the interventions, to the staff members who administer them, or those who witness the practice. Each organization still utilizing seclusion or restraint should have the elimination thereof as an eventual goal.

Restraint is the use of physical force or mechanical means to temporarily limit a person's freedom of movement; chemical restraint is the involuntary emergency administration of medication, in immediate response to a dangerous behavior. Restraints used as an assistive device for persons with physical or medical needs are not considered restraints for purposes of this section. Briefly holding a person served, without undue force, for the purpose of comforting him or her or to prevent self-injurious behavior or injury to self, or holding a person's hand or arm to safely guide him or her from one area to another, is not a restraint. Separating individuals threatening to harm one another, without implementing restraints, is not considered restraint.

Seclusion refers to restriction of the person served to a segregated room with the person's freedom to leave physically restricted. Voluntary time out is not considered seclusion, even though the voluntary time out may occur in response to verbal direction; the person served is considered in seclusion if freedom to leave the segregated room is denied.

Seclusion or restraint by trained and competent personnel is used only when other less restrictive measures have been found to be ineffective to protect the person served or others from injury or serious harm. Peer restraint is not considered an acceptable alternative to restraint by personnel. Seclusion or restraint is not used as a means of coercion, discipline, convenience, or retaliation.

In a correctional setting, the use of seclusion or restraint for purposes of security is not considered seclusion or restraint under these standards. Security doors designed to prevent elopement or wandering are not considered seclusion or restraint. Security measures for forensic purposes, such as the use of handcuffs instituted by law enforcement personnel, are not subject to these standards. When permissible, consideration is made to removal of physical restraints while the person is receiving services in the behavioral health care setting.

## **Key Areas Addressed**

- Training and procedures supporting nonviolent practices
  - Policies and procedures for use of seclusion and restraint
  - Patterns of use reviewed
  - Persons trained in use
  - Plans for reduction/elimination of use
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## **Recommendations**

There are no recommendations in this area.

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## **G. Records of the Persons Served**

### **Principle Statement**

A complete and accurate record is developed to ensure that all appropriate individuals have access to relevant clinical and other information regarding each person served.

### **Key Areas Addressed**

- Confidentiality
  - Time frames for entries to records
  - Individual record requirements
  - Duplicate records
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### **Recommendations**

There are no recommendations in this area.

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## **H. Quality Records Management**

### **Principle Statement**

The organization has systems and procedures that provide for the ongoing monitoring of the quality, appropriateness, and utilization of the services provided. This is largely accomplished through a systematic review of the records of the persons served. The review assists the organization in improving the quality of services provided to each person served.

## **Key Areas Addressed**

- Quarterly professional review
  - Review current and closed records
  - Items addressed in quarterly review
  - Use of information to improve quality of services
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## **Recommendations**

There are no recommendations in this area.

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# **MENTAL HEALTH**

Core programs in this field category are designed to provide services for persons with or who are at risk for psychiatric disabilities/disorders or have other mental health needs. These programs encompass a wide variety of therapeutic settings and intervention modalities. Core programs in this field category may also provide services to persons with co-occurring disabilities/disorders, such as mental illness and a developmental disability.

## **SECTION 3. BEHAVIORAL HEALTH CORE PROGRAM STANDARDS**

### **Principle Statement**

The standards in this section address the unique characteristics of each type of core program area. Behavioral health programs are organized and designed to provide services for persons who have or who are at risk of having psychiatric disorders, harmful involvement with alcohol or other drugs, or other addictions or who have other behavioral health needs. Through a team approach, and with the active and ongoing participation of the persons served, the overall goal of each program is to improve the quality of life and the functional abilities of the persons served. Each program selected for accreditation demonstrates cultural competency and relevance. Family members and significant others are involved in the programs of the persons served as appropriate and to the extent possible.

## **A. Assertive Community Treatment**

### **Principle Statement**

Assertive Community Treatment (ACT) is a multidisciplinary team approach that assumes responsibility for directly providing acute, active, and ongoing community-based psychiatric treatment, assertive outreach, rehabilitation, and support. The program team provides assistance to individuals to maximize their recovery, ensure consumer-directed goal setting, assist the persons served to gain hope and a sense of empowerment, and provide assistance in helping the persons served become respected and valued members of their community. The program provides psychosocial services directed primarily to adults with severe and persistent mental illness who often have co-occurring problems, such as substance abuse, or are homeless or involved with the judicial system.

The team is the single point of clinical responsibility and is accountable for assisting the person served to meet his or her needs and to achieve his or her goals for recovery. Multiple members of the team are familiar with each person served to ensure the timely and continuous provision of services. Services are provided on a long-term care basis with continuity of caregivers over time. The majority of services are provided directly by ACT team members, with minimal referral to outside providers, in the natural environment of the person served and are available 24 hours a day, 7 days per week. Services are comprehensive and highly individualized and are modified as needed through an ongoing assessment and treatment planning process. Services vary in intensity based on the needs of the persons served.

Assertive Community Treatment has been identified as an effective model for providing community-based services for persons whose needs and goals have not been met through traditional office-based treatment and rehabilitation services. Desired outcomes specific to ACT services may include positive change in the following areas: community tenure, independent living, quality of life, consumer satisfaction of the person served, functioning in work and social domains, community integration, psychological condition, subjective well-being, and the ability to manage his or her own health care.

In certain geographic areas, Assertive Community Treatment programs may be called Community Support programs, Intensive Community Treatment programs, Mobile Community Treatment Teams, or Assertive Outreach Teams.

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### **Recommendations**

There are no recommendations in this area.

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## **B. Assessment and Referral**

### **Principle Statement**

Assessment and referral programs provide a variety of activities, including prescreening, screening, psychosocial assessment, determination of need, and referral to appropriate level of care. The provision of information on available resources is not considered a full assessment and referral program. An adequate assessment must be conducted to provide more informed referrals.

Such programs may be separate, freestanding programs, an independent program within a larger organization, or a specifically identified activity within a system of care. Organizations performing assessment and referral as a routine function of entrance into other core programs, such as their outpatient treatment, case management, or residential programs, are not required to apply these standards unless they are specifically seeking accreditation for assessment and referral.

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### **Recommendations**

There are no recommendations in this area.

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## **C. Case Management/Services Coordination**

### **Principle Statement**

Case management/services coordination programs provide goal-oriented and individualized supports focusing on improved self-sufficiency for the persons served through assessment, planning, linkage, advocacy, coordination, and monitoring activities. Successful service coordination results in community opportunities and increased independence for the persons served. Programs may provide occasional supportive counseling and crisis intervention services, when allowed by regulatory or funding authorities.

Case management/services coordination may be provided by an organization as part of its person-centered planning and delivery, by a department or division within the organization that works with individuals who are internal and/or external to the organization, or by an organization with the sole purpose of providing case management/services coordination. Such programs are typically provided by qualified case managers/coordinators or by case management teams.

Organizations performing case management/services coordination as a routine function of other services or programs are not required to apply these standards unless they are specifically seeking accreditation for this program.

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### **Recommendations**

There are no recommendations in this area.

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## G. Crisis and Information Call Centers

### Principle Statement

Crisis and information call centers respond to a variety of immediate requests identified by the persons served and may include crisis response, information and referral, or response to other identified human service needs.

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### Recommendations

There are no recommendations in this area.

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## H. Crisis Intervention

### Principle Statement

Crisis intervention programs offer services aimed at the assessment and immediate stabilization of acute symptoms of mental illness, alcohol and other drug abuse, and emotional distress or in response to acts of domestic violence or abuse/neglect. Crisis intervention services consist of mobile response, walk-in centers, or other means of face-to-face assessments and telephone interventions.

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### Recommendations

There are no recommendations in this area.

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## T. Outpatient Treatment

### Principle Statement

Outpatient treatment programs provide services that include, but are not limited to, individual, group, and family counseling and education on recovery and wellness. These programs offer comprehensive, coordinated, and defined services that may vary in level of intensity. Outpatient programs may address a variety of needs, including, but not limited to, situational stressors, family relations, interpersonal relationships, mental health issues, life span issues, psychiatric illnesses, addictions (such as alcohol or other drugs, gambling, and internet), eating or sexual disorders, and the needs of victims of abuse, domestic violence, or other trauma.

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### Recommendations

There are no recommendations in this area.

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# PSYCHOSOCIAL REHABILITATION

Core programs in this field category demonstrate a strong collaborative partnership with the persons served, the development of opportunities for personal growth, a commitment to community integration, goal-oriented and individualized supports, and the promotion of satisfaction and success in community living. Programs in this category may serve persons with a variety of concerns, including persons with developmental or physical disabilities.

## SECTION 3. BEHAVIORAL HEALTH CORE PROGRAM STANDARDS

### Principle Statement

The standards in this section address the unique characteristics of each type of core program area. Behavioral health programs are organized and designed to provide services for persons who have or who are at risk of having psychiatric disorders, harmful involvement with alcohol or other drugs, or other addictions or who have other behavioral health needs. Through a team approach, and with the active and ongoing participation of the persons served, the overall goal of each program is to improve the quality of life and the functional abilities of the persons served. Each program selected for accreditation demonstrates cultural competency and relevance. Family members and significant others are involved in the programs of the persons served as appropriate and to the extent possible.

### B. Assessment and Referral

#### Principle Statement

Assessment and referral programs provide a variety of activities, including prescreening, screening, psychosocial assessment, determination of need, and referral to appropriate level of care. The provision of information on available resources is not considered a full assessment and referral program. An adequate assessment must be conducted to provide more informed referrals.

Such programs may be separate, freestanding programs, an independent program within a larger organization, or a specifically identified activity within a system of care. Organizations performing assessment and referral as a routine function of entrance into other core programs, such as their outpatient treatment, case management, or residential programs, are not required to apply these standards unless they are specifically seeking accreditation for assessment and referral.

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#### Recommendations

There are no recommendations in this area.

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## C. Case Management/Services Coordination

### Principle Statement

Case management/services coordination programs provide goal-oriented and individualized supports focusing on improved self-sufficiency for the persons served through assessment, planning, linkage, advocacy, coordination, and monitoring activities. Successful service coordination results in community opportunities and increased independence for the persons served. Programs may provide occasional supportive counseling and crisis intervention services, when allowed by regulatory or funding authorities.

Case management/services coordination may be provided by an organization as part of its person-centered planning and delivery, by a department or division within the organization that works with individuals who are internal and/or external to the organization, or by an organization with the sole purpose of providing case management/services coordination. Such programs are typically provided by qualified case managers/coordinators or by case management teams.

Organizations performing case management/services coordination as a routine function of other services or programs are not required to apply these standards unless they are specifically seeking accreditation for this program.

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### Recommendations

There are no recommendations in this area.

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## E. Community Integration

### Principle Statement

Community integration is designed to help persons to optimize their personal, social, and vocational competency in order to live successfully in the community. Activities are determined by the needs of the persons served. The persons served are active partners in all aspects of these programs.

Therefore, the settings can be informal in order to reduce barriers between staff members and program participants. In addition to services provided in the home or community, this program may include a psychosocial clubhouse, a drop-in center, an activity center, or a day program.

Community integration provides opportunities for the community participation of the persons served. The organization defines the scope of these services based on the identified needs and desires of the persons served. A person may participate in a variety of community life experiences that may include, but are not limited to:

- Leisure or recreational activities.
- Communication activities.
- Spiritual activities.
- Cultural activities.

- Vocational pursuits.
  - Development of work attitudes.
  - Employment activities.
  - Volunteerism.
  - Educational and training activities.
  - Development of living skills.
  - Health and wellness promotion.
  - Orientation, mobility, and destination training.
  - Access and utilization of public transportation.
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### **Recommendations**

There are no recommendations in this area.

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## **INTEGRATED DD/MENTAL HEALTH**

Core programs in this field category are designed to provide services to persons whose primary diagnoses are intellectual or other developmental disabilities and who are at risk for or exhibiting behavioral disorders or have identified mental health needs. These programs encompass many therapeutic settings and intervention modalities and a commitment to community integration.

## **SECTION 3. BEHAVIORAL HEALTH CORE PROGRAM STANDARDS**

### **Principle Statement**

The standards in this section address the unique characteristics of each type of core program area. Behavioral health programs are organized and designed to provide services for persons who have or who are at risk of having psychiatric disorders, harmful involvement with alcohol or other drugs, or other addictions or who have other behavioral health needs. Through a team approach, and with the active and ongoing participation of the persons served, the overall goal of each program is to improve the quality of life and the functional abilities of the persons served. Each program selected for accreditation demonstrates cultural competency and relevance. Family members and significant others are involved in the programs of the persons served as appropriate and to the extent possible.

## **B. Assessment and Referral**

### **Principle Statement**

Assessment and referral programs provide a variety of activities, including prescreening, screening, psychosocial assessment, determination of need, and referral to appropriate level of care. The provision of information on available resources is not considered a full assessment and referral program. An adequate assessment must be conducted to provide more informed referrals.

Such programs may be separate, freestanding programs, an independent program within a larger organization, or a specifically identified activity within a system of care. Organizations performing assessment and referral as a routine function of entrance into other core programs, such as their outpatient treatment, case management, or residential programs, are not required to apply these standards unless they are specifically seeking accreditation for assessment and referral.

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### **Recommendations**

There are no recommendations in this area.

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## **G. Crisis and Information Call Centers**

### **Principle Statement**

Crisis and information call centers respond to a variety of immediate requests identified by the persons served and may include crisis response, information and referral, or response to other identified human service needs.

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### **Recommendations**

There are no recommendations in this area.

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# SECTION 4. BEHAVIORAL HEALTH SPECIFIC POPULATION DESIGNATION STANDARDS

## B. Children and Adolescents

### Principle Statement

Programs for children and adolescents consist of an array of behavioral health services designed specifically to address the treatment needs of children and adolescents. Such programs tailor their services to the particular needs and preferences of children and adolescents and are provided in a setting that is both relevant to and comfortable for this population.

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### Recommendations

There are no recommendations in this area.

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# PROGRAMS/SERVICES BY LOCATION

## **Macomb County Community Mental Health**

22550 Hall Road  
Clinton Township, MI 48036

Administrative Location Only

*Governance Standards Applied*

## **Crossroads Clubhouse**

27041 Schoenherr  
Warren, MI 48093

Community Integration: Psychosocial Rehabilitation (Adults)

## **First Resources and Treatment - North**

43740 Groesbeck Highway  
Clinton Township, MI 48236

Assessment and Referral: Mental Health (Adults)

Assessment and Referral: Mental Health (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

## **First Resources and Treatment - Southeast**

25401 Harper  
Saint Clair Shores, MI 48081

Assessment and Referral: Mental Health (Adults)

Assessment and Referral: Mental Health (Children and Adolescents)

Case Management/Services Coordination: Mental Health (Adults)

Case Management/Services Coordination: Mental Health (Children and Adolescents)

Outpatient Treatment: Mental Health (Adults)

Outpatient Treatment: Mental Health (Children and Adolescents)

## **First Resources and Treatment - Southwest/Vocational and Day Program Services**

6555 Fifteen Mile Road  
Sterling Heights, MI 48312

Assessment and Referral: Integrated DD/Mental Health (Adults)  
Assessment and Referral: Integrated DD/Mental Health (Children and Adolescents)  
Assessment and Referral: Mental Health (Adults)  
Assessment and Referral: Mental Health (Children and Adolescents)  
Assessment and Referral: Psychosocial Rehabilitation (Adults)  
Assessment and Referral: Psychosocial Rehabilitation (Children and Adolescents)  
Case Management/Services Coordination: Mental Health (Adults)  
Case Management/Services Coordination: Mental Health (Children and Adolescents)  
Outpatient Treatment: Mental Health (Adults)  
Outpatient Treatment: Mental Health (Children and Adolescents)

## **Sustaining and Integrating Services - Specialized Residential Services and Children's Waiver**

21885 Dunham Road, Suites 1 and 5  
Clinton Township, MI 48036

Assessment and Referral: Mental Health (Adults)  
Assessment and Referral: Mental Health (Children and Adolescents)  
Assessment and Referral: Psychosocial Rehabilitation (Adults)  
Assessment and Referral: Psychosocial Rehabilitation (Children and Adolescents)  
Case Management/Services Coordination: Mental Health (Adults)  
Case Management/Services Coordination: Mental Health (Children and Adolescents)  
Case Management/Services Coordination: Psychosocial Rehabilitation (Adults)  
Case Management/Services Coordination: Psychosocial Rehabilitation (Children and Adolescents)

## **Ventures Assertive Community Treatment**

38251 Groesbeck Highway  
Clinton Township, MI 48036

Assertive Community Treatment: Mental Health (Adults)

## **Emergency and Hospital Services - Crisis Stabilization Team**

38251 Groesbeck Highway, Suite A  
Clinton Township, MI 48036

Case Management/Services Coordination: Mental Health (Adults)  
Case Management/Services Coordination: Mental Health (Children and Adolescents)  
Crisis Intervention: Mental Health (Adults)  
Crisis Intervention: Mental Health (Children and Adolescents)

**Macomb County CMH Access Center/Crisis Center**

6555 Fifteen Mile Road  
Sterling Heights, MI 48312

Crisis and Information Call Centers: Integrated DD/Mental Health (Adults)  
Crisis and Information Call Centers: Integrated DD/Mental Health (Children and Adolescents)  
Crisis and Information Call Centers: Mental Health (Adults)  
Crisis and Information Call Centers: Mental Health (Children and Adolescents)